



## Community Representatives Training QQI Award (Minor) Level 5

Urrús in partnership with CityWide have designed this programme in response to the continued identified needs of community representatives engaging with local and regional drug and alcohol task forces and representing local community issues. This programme will enable community representatives at local and regional drug task force structures to understand how local and regional drug task forces operate and to develop their skills to effectively participate in these structures.

### Aim of Programme

The programme will enable learners to:

- Enhance their understanding of community substance use issues including emerging trends and current responses.
- Assist community representatives to understand how local and regional drug and alcohol task forces function from a team and team work perspective.
- Understand the role and responsibilities of a community representative as a team member on local and regional task force structures.
- Enable the learner to participate in core team working activities by gaining an understanding of the theory of negotiation.
- Equip the learner with effective and efficient communication and decision-making skills in a range of team working situations and roles.
- Develop the skills to confidently and assertively participate in team working situations including Task Force meetings and to represent community issues in these team settings.
- Acquire the skills to effectively handle problems and conflict in team working situations including Task Force meetings and other decision making structures.
- Develop the skills to analyse community issues and to prepare a community profile.

**Duration:** This is a part-time programme delivered one morning each week (10am-2pm) over 12 weeks. In addition to the class time indicated learners can expect to undertake 3-6 hours each week for reading, research and completing course work.

**Learner/Student Profile:** This training is for those who are currently community representatives on local and regional task force structures; and those who would like to develop their knowledge and skills to become a community representative. Applicants must have at least one level 4 component and/or relevant work/volunteering experience. It is recommended that learners have computer and internet access to assist with their studies while engaging with the course learning. Prospective learners need to be available to engage in learning and study for the dates and times indicated.

**Number of Learners/Students:** 16-20 per course\*

**Application Procedure:** Applicants are required to complete an application form and attend an interview. Shortlisting may apply.

**Selection Procedure:** Learners are selected based on written application and interview. Appeals can be addressed to Urrús Co-ordinator.

**Certification:** Urrús is registered with QQI (Quality and Qualifications Ireland). On successful completion of the programme learners will receive a component certificate in Teamworking (5N1367) QQI Award (Minor) Level 5 - Further Education and Training.

**NFQ Credit Value:** 15 Credits.

**Course Structure:**

- National drug strategy and national structures.
- Local and regional drug and alcohol task forces – development and functions.
- Community representation – roles and responsibilities.
- Negotiations theory and practice.
- Communication skills.
- Leadership skills.
- Problem solving and conflict resolution.
- Decision making and strategizing.
- Community drug issues – emerging trends and current responses.
- Community development – principles and practice.

**Methods:** Delivery of the programme is underpinned by the principles of adult education and community development.

**Assessment:** Learner participation in all the sessions and completion of assessments is required to successfully complete the programme. Assessment is ongoing throughout the course. The assessment approaches used in the programme include written assignments, skills demonstration and learning journals. Learners can expect to undertake on average about 3-6 hours of self-directed learning per week.

**Progression Route:** The programme offers a transfer pathway to Level 5 Community Addiction Studies Course and a progression pathway to the Level 6 Urrús Key-working, Care Planning and Case Management Programme delivered by Urrús.

**Course Dates:** 2023

**Closing Date:** Closing date for completed applications is **TBC 2023**. **Interviews will be held shortly after closing date. If you have any further questions please**

**Contact CityWide –087 174 7286/ ruth@citywide.ie**

**Contact Urrús – 01 8467980 / urrus@byap.ie**